

Minutes
Barre City Cow Pasture Stewardship Committee
November 20, 2025

Committee Members in attendance: Chris Russo-Fraysier, Janette Shaffer, Jim Deshler, Susan McDowell, Greg Rouleau, Emily Hoffman (5:30-6:00).

Others: Amanda Gustin

Call to Order: 5:32 pm.

1. Adjustments to Agenda: Submittal of City Annual Report.

2. Agenda Items:

Communication Agreement & Mission: Discussed and agreed to skip reading the statement at the beginning of meetings. When new members join the statement will be read and new member will agree to abide by the policy. Motion- Greg. Second- Susan. All in favor.

Approval of Minutes: September 18, 2025: Motion-Greg. Second-Susan. All in favor.

Committee Position Descriptions: Discussed

Election of Officers: The following individuals volunteered to take on or continue in their current role.

Chair: Chris Russo-Fraysier. Motion-Janette. Second-Greg. All in favor.

Vice Chair: Janette Shaffer. Motion-Chris. Second-Greg. All in favor

Secretary: Jim Deshler. Motion-Janette. Second- Susan. All in favor.

Future Annual Elections will be held in January.

Committee Membership Expectations and Member Recruitment (1): Members were encouraged to reach out to individuals that have skill sets needed which may include an interest in one of the Advisory Groups or trail maintenance.

ERSA Grant Subcommittee Updates:

- **Additional Projects/Purchases:** The Grant balance was unknown at the time of the meeting. Motion-Jim- Postpone discussion until the Grant balance is known. Second-Susan. All in favor.
- **Grant Closure:** Janet is working with FPR for approval of a grant amendment and a December 2026 extension.
- **Trail Finder Post:** The Grant required Trail Finder (www.trailfinder.info) post has been completed. Kris Kirby (City IT Staff) submitted GPS data and Chris submitted the required photos and trail use/ description information.
- Removal of hazardous trees on the RT 14 Service Road was part of the Grant agreement. Jim Deshler and volunteer Joe Carter removed a fallen tree on the service road and on the new section of the Cow Pasture Loop trail. Invasive Norway Maples at the Cow Pasture entrance were also cut.

Advisory Group Updates:

- **Conservation & Access:** No update.
- **Invasive Plant Control:** The brush-hog mowed over the buckthorn triangle. Buckthorn stumps appear to be dead. A handout highlighting the Cow Pasture Invasives will be created this winter.

Social Media Update: Post continue to be made.

Brush Hogging/Tree Removal: Brush hogging was completed by the SnoBees. Greg has recommended that the City add the Cow Pasture to their annual brush-hog contract.

Annual Report: Due mid-December. Chris will send a draft to the Committee for review and input.

Snopees : Greg has submitted the annual Landowner Permission form to the City for Council approval and will attach the conditions that were established several years ago. Limb pruning is needed on the upper section of the Wolf Tree Trail. Proper pruning and leaving non-invasive trees has was discussed with Paul (Snobee Rep). Snopees' Gift Certificate- Gloves were purchased. Motion-Greg: Gift gloves to Jim Deshler. Second-Janette. All in favor- Motion passes.

Adjourn:

Motion to adjourn: Susan @ 7:02. Seconded- Janette.